

ADAMS CITY COUNCIL COMMITTEE REPORT

The Policy & Procedure Committee was called to order on August 14, 2014 at 5:00 p.m.

On roll call were members: Kierstyn, Jensen and Hilson (for Roseberry)

Others attending were Mayor Baumgartner, Chief Anderson, Street Superintendent Mead and Clerk Winters

Motion by Jensen, Second by Hilson to approve the minutes of the July 10, 2014 meeting as printed. All voted aye.

Petitions & Communications: Discussion was held on the fence ordinance. This will be discussed further at the next meeting.

Agenda Items

Discussion Relating to Village of Friendship – ATV Ordinance. Clerk Winters distributed a map of the Village of Friendships ATV Routes. She and Street Superintendent Mead met with Board Member Kirk Russell. The Village is trying to extend their Route into the Town of Adams and Town of Preston. Mr. Russell will bring in a ATV map and the proposed Routes through the Townships.

Recommendation Relating to Implementation of Municipal Court Ordinance. Chief Anderson stated that the two Attorneys' will meet to discuss the combination of the two courts. He stated that there have been 260 traffic and Municipal citations issued. Start-up will cost approximately \$3,600 for the Judge and \$2,000 annually for software which should be recouped in 5-6 months.

Discussion Relating to Utility Rate Ordinance. Discussion was held on letter received from the PSC regarding utility rates. Street Superintendent Mead will be getting information prepared. Mayor Baumgartner stated that we can plan for small 3%increases and MSA can assist. Also discussed were the requirements of a public hearing and ordinance changes that will need to be made.

Discussion Relating to Personnel Administrative Policies Handbook. This will be discussed further at the next meeting.

Discussion Relating to the Code of Ordinance and Codification Updates. This will be discussed further at the next meeting.

Motion by Kierstyn, Second by Hilson to adjourn. All voted aye.

Bobby Hilson\jlw

Acting Committee Chairperson

NEXT COMMITTEE MEETING: September 11th – 5:00 p.m.

Agenda Items: Fence Ordinance
Implementation of Municipal Court
ATV Route
Personnel Policies Handbook
Review Ordinance Codification